

How To Plan Routes In Just 30 Seconds



Route4Me

eBook
Series



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Shave Hours Down To Seconds

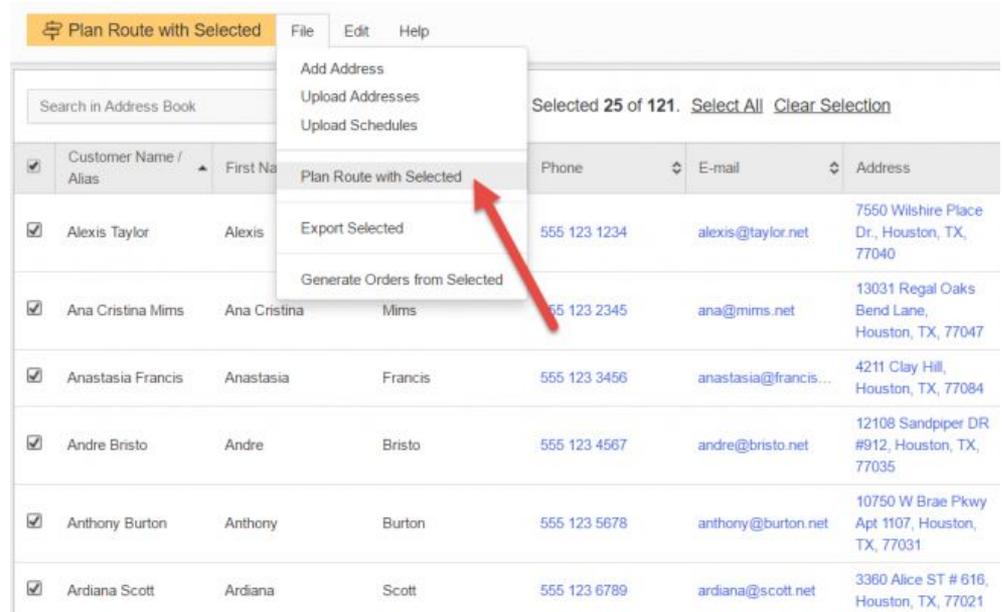
Time is money.

When you plan routes manually, it takes hours. In addition to figuring out the best directions for your drivers, you also need to account for traffic, weather, construction, customer availability, and other factors.

Final mile delivery software takes those factors into account automatically. All you need to do is plug in the addresses of your customers and customize the settings to fit your specific situation. Then, your routes will be ready in 30 seconds or less.

#1 Using The Address Book

You can plan a route from your **Address Book** by simply checking the boxes next to the addresses you want to add to your route. After you've chosen your addresses, open the **File** tab and select **Plan Route with Selected**.

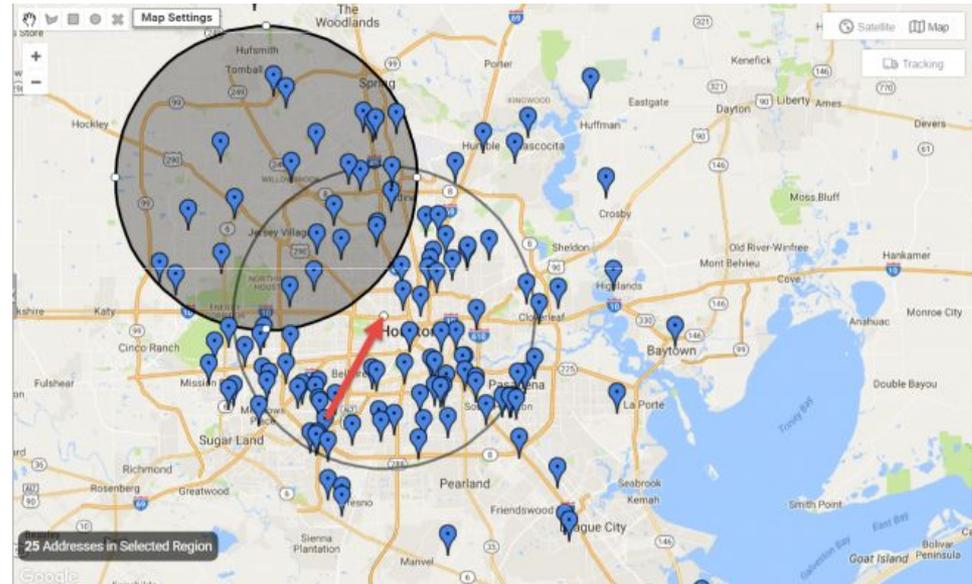


The screenshot shows a software interface with a menu bar containing 'File', 'Edit', and 'Help'. The 'File' menu is open, displaying options: 'Add Address', 'Upload Addresses', 'Upload Schedules', 'Plan Route with Selected' (highlighted with a red arrow), 'Export Selected', and 'Generate Orders from Selected'. Below the menu is a search bar labeled 'Search in Address Book'. To the right, a status bar indicates 'Selected 25 of 121' with links for 'Select All' and 'Clear Selection'. The main area is a table with columns: 'Customer Name / Alias', 'First Name', 'Last Name', 'Phone', 'E-mail', and 'Address'. The table contains seven rows of address data, all with checked selection boxes.

<input checked="" type="checkbox"/>	Customer Name / Alias	First Name	Last Name	Phone	E-mail	Address
<input checked="" type="checkbox"/>	Alexis Taylor	Alexis		555 123 1234	alexis@taylor.net	7550 Wilshire Place Dr., Houston, TX, 77040
<input checked="" type="checkbox"/>	Ana Cristina Mims	Ana Cristina	Mims	555 123 2345	ana@mims.net	13031 Regal Oaks Bend Lane, Houston, TX, 77047
<input checked="" type="checkbox"/>	Anastasia Francis	Anastasia	Francis	555 123 3456	anastasia@francis...	4211 Clay Hill, Houston, TX, 77084
<input checked="" type="checkbox"/>	Andre Bristo	Andre	Bristo	555 123 4567	andre@bristo.net	12108 Sandpiper DR #912, Houston, TX, 77035
<input checked="" type="checkbox"/>	Anthony Burton	Anthony	Burton	555 123 5678	anthony@burton.net	10750 W Brae Pkwy Apt 1107, Houston, TX, 77031
<input checked="" type="checkbox"/>	Ardiana Scott	Ardiana	Scott	555 123 6789	ardiana@scott.net	3380 Alice ST # 616, Houston, TX, 77021

#1 Using The Address Book

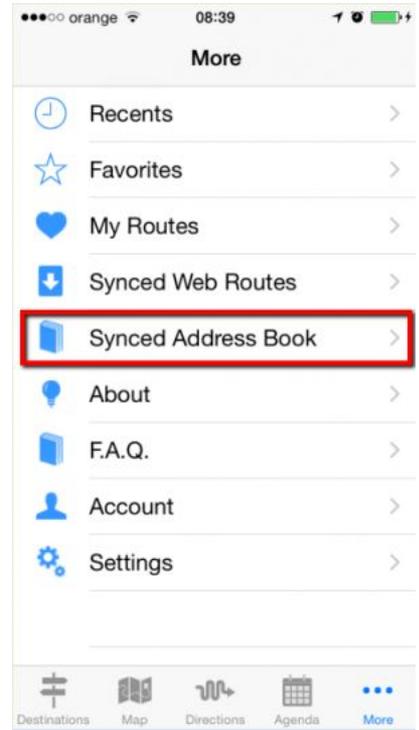
You can also plan a route from the address book map with the **Territories** feature. Select a shape for the territory, and then place it over all the addresses you want included in your route.



#2 Syncing the Address Book

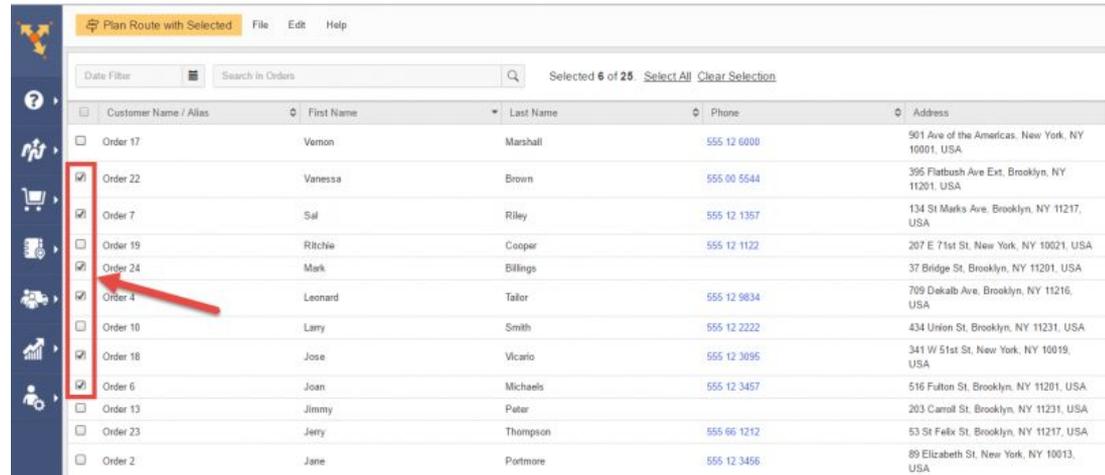
To sync your address book to the Route4Me iPhone app, go to the **Enter Destinations** screen on the app, select the **More** option, and click on **Synced Address Book**.

Check the boxes next to the addresses you want in your route, and then you're good to go.



#3 Using a Set of Orders

To plan routes based on orders rather than addresses, check the boxes next to the orders you want to use, open the **File** tab, and select **Plan Route with Selected**.



The screenshot shows a software interface for route planning. At the top, there is a menu bar with "Plan Route with Selected", "File", "Edit", and "Help". Below the menu bar is a search bar labeled "Search in Orders" and a status indicator "Selected 6 of 25" with "Select All" and "Clear Selection" options. The main area is a table with columns: "Customer Name / Alias", "First Name", "Last Name", "Phone", and "Address". The table contains 15 rows of order data. A red box highlights the checkboxes for Order 22, Order 7, Order 24, Order 4, and Order 6. A red arrow points to the checkbox for Order 24.

<input type="checkbox"/>	Customer Name / Alias	First Name	Last Name	Phone	Address
<input type="checkbox"/>	Order 17	Vernon	Marshall	555 12 6000	901 Ave of the Americas, New York, NY 10001, USA
<input checked="" type="checkbox"/>	Order 22	Vanessa	Brown	555 00 5544	395 Flatbush Ave Ext, Brooklyn, NY 11201, USA
<input checked="" type="checkbox"/>	Order 7	Sal	Riley	555 12 1357	134 St Marks Ave, Brooklyn, NY 11217, USA
<input type="checkbox"/>	Order 19	Ritchie	Cooper	555 12 1122	207 E 71st St, New York, NY 10021, USA
<input checked="" type="checkbox"/>	Order 24	Mark	Billings		37 Bridge St, Brooklyn, NY 11201, USA
<input checked="" type="checkbox"/>	Order 4	Leonard	Taylor	555 12 9834	709 Dekalb Ave, Brooklyn, NY 11216, USA
<input type="checkbox"/>	Order 10	Larry	Smith	555 12 2222	434 Union St, Brooklyn, NY 11231, USA
<input checked="" type="checkbox"/>	Order 18	Jose	Vicario	555 12 3095	341 W 51st St, New York, NY 10019, USA
<input checked="" type="checkbox"/>	Order 6	Joan	Michaels	555 12 3457	516 Fulton St, Brooklyn, NY 11201, USA
<input type="checkbox"/>	Order 13	Jimmy	Peter		203 Carroll St, Brooklyn, NY 11231, USA
<input type="checkbox"/>	Order 23	Jerzy	Thompson	555 66 1212	53 St Felix St, Brooklyn, NY 11217, USA
<input type="checkbox"/>	Order 2	Jane	Portmore	555 12 3456	89 Elizabeth St, New York, NY 10013, USA

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